

# Meeting Minutes

## Jackson Transit Action Group (TAG)

**Date:** Thursday 5, 2022  
**Time:** 11:00 a.m. – 1:00 p.m.  
**Place:** ECIA Zoom Meeting

### TAG Technical Committee Members Present:

- |   |   |  |  |
|---|---|--|--|
| <input checked="" type="checkbox"/> <b>Ronelle Clark (Chair)</b><br><i>Outreach Coord., HACAP<br/>(proxy Name)</i>                | <input type="checkbox"/> <b>Angela Martensen (V Chair)</b><br><i>Comm. Integration Supv., ITP<br/>(Carolyn Schaefer**) (Danielle Kopf**)</i>              | <input type="checkbox"/> <b>Chris Fee</b><br><i>Superintendent, Easton Valley<br/>CSD/Mayor of Andrew<br/>(proxy Name)</i> | <input checked="" type="checkbox"/> <b>David Heiar</b><br><i>Senior Advisor/Comm.<br/>Coach, JCEA<br/>(proxy Name)</i>                           |
| <input type="checkbox"/> <b>Deb Courter</b><br><i>Case Mngr, Dpt. Human Services<br/>(proxy Name)</i>                             | <input checked="" type="checkbox"/> <b>Lynn Bopes</b><br><i>Coord. DS, EI MHDS Region<br/>(Proxy Name)</i>  | <input checked="" type="checkbox"/> <b>Michelle Huseman</b><br><i>Housing Specialist, EIRHA<br/>(Caitlin Siemionko**)</i>  | <input checked="" type="checkbox"/> <b>Mike Steines</b><br><i>RTA Board Member,<br/>Jackson County Board of<br/>Supervisors<br/>(proxy Name)</i> |
| <input checked="" type="checkbox"/> <b>Sally Davies</b><br><i>Comm. Relations Coord.,<br/>Clover Ridge Place<br/>(proxy Name)</i> | <input checked="" type="checkbox"/> <b>Ted Strait</b><br><i>Manager, Maquoketa Farmers<br/>Market/Gen Pub<br/>(proxy Name)</i>                            | <input type="checkbox"/> <b>Tom Meyer</b><br><i>Superintendent, Bellevue CSD<br/>(proxy Name)</i>                          | <input type="checkbox"/> <b>Chris Hoover</b><br><i>Superintendent,<br/>Maquoketa CSD<br/>(proxy Name)</i>  |
| <input type="checkbox"/> <b>Name (Vacant)</b><br><i>Dialysis, Grand River Medical<br/>(proxy Name)</i>                            | <input checked="" type="checkbox"/> <b>Jean Hayes</b><br><i>Chief Nursing Officer, Jackson<br/>County Regional Health Center<br/>(Pam Schoenthaler**)</i> | <input type="checkbox"/> <b>Name (Vacant)</b><br><i>Case Manager, MCO<br/>(proxy Name)</i>                                 |  |

### Others Present:

### Staff Present:

- Christopher Wesseln    Chandra Ravada    Dan Fox    Stacie Scott    Gail Kuhl

\*Non-Voting Member

\*\*Voting member by Proxy

\*\*\*Attendance by phone

A quorum was present for RTA's Policy Board

- Yes    No

## **Call to Order**

The RTA Technical Committee meeting was called to order by Ronelle Clark. Roll call was taken at this time.

## **Agency Updates**

No updates

## **Grant Updates**

- a. (Chandra) **Aims Grant** data transfer currently, software to be up and running by May 30th. Process to inform partner agencies will be set up accordingly.
- b. (Chandra) **United Way Grant** RTA received funding for core programs. 1/3<sup>rd</sup> of funding received from the disabled grant which RTA asked for \$48,000. RTA to ask partner agencies to come up with 1/3 of the funding. Chandra to provide further notification in regards to this issue within 2 weeks.

## **Review results from Jackson CO TAG survey**

- a. (Chandra) Dates and times of meetings work well for members of the TAG groups. It was noted that some members believe that the meetings are going too long, and would like to see the meetings be reduced. Some respondents differ on preferred meeting mode.
- b. (Chandra) Respondents wanted to see more RTA cooperation with the local schools for families who have transportation needs.
- c. (Chandra) Some respondents were wondering why locations of the bus could not be made available to users, this is because there are privacy concerns.
- d. (Chandra) Concerns over service to disabled and senior populations. RTA to develop program to better serve these populations.
- e. (Pam) Wondering if there would potentially be able arrange job shadowing transportation.
- f. (Ronelle) Asked if the RTA could send more tickets to HACAP in Maquoketa.
- g. (Dave) Asks about comparison between pre-covid riders and post-covid riders.
- h. (Ronelle) school counselors may be a good group to invite to the TAG group meetings.
- i. (Ronelle) to send email to superintendents to see if counselors could join the TAG group. She will also reach out to Bellevue and Maquoketa chambers of commerce as well to see if they would join the TAG group.
- j. (Chandra) TAG group should serve to help RTA troubleshoot ideas from a local perspective. TAG group will also provide information on events that should be attended.
- k. (Dave) Future meetings should be hybrid due to distance. Innovate 120 conference room in Downtown Maquoketa could be a good meeting spot.

## **Review/Recommend (Filling in Dubuque CO. TAG Action Plan)**

- a. What community events are coming up that RTA should be at?

RTA will have representatives at the Jackson senior expo on May 11<sup>th</sup>. Fish fries and fundraisers were recommended as well.

- b. Are there projects that RTA staff can work on, to fill gaps in the community? Grants?

(Ronelle) Asks has the RTA considered purchasing non-handicap vehicles?

(Chandra) There are very few riders without disabilities, so it is the RTA's position that a non-handicap vehicle would not be utilized. However, RTA will monitor the need going forward and consider a non-handicap vehicle if the demand increases.

- c. Should RTA make changes to fit Jackson Co needs?

(Ronelle) RTA has to improve its marketing to reach a broader population.

(Chandra) RTA staff agrees and will be pursuing a variety of marketing strategies that have been identified in the marketing plan.

### **What goals can we set today?**

Committee opted to hold off on goal setting session. The committee felt that more information should be gathered before goals could be made.

### **Comments from public on an item that did not appear on the agenda**

None

### **Other Business**

Maquoketa farmer's market was able to secure RTA services for a year and multiple times a day.

## **Adjournment**

Motion by (Mike Steines), second by (Ted Strait) to adjourn the Thursday, May 5th, 2022 RTA Technical Committee meeting. The motion passed unanimously. The RTA Technical Committee meeting adjourned at (11:41) p.m.

Respectfully submitted,

Christopher Wesseln  
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