

Transit Action Group (TAG)  
Tuesday, May 5, 2020 11am-1pm  
ECIA Zoom Meeting

Meeting Minutes

**Present:** Margee Woywood (Goodwill Industries), Dave Baker (Dbq Count Board of Supervisors), Dan McDonald (GDDC), Lori Anderson (DCSD Transition Services), Carol Gebhart (Opening Doors), Ann Morris (Crescent Community Healthcare Center), Jacob Ironside ( City of Dbq Jule Transit), Ernie Bolibough (DCSD Transportation), Michelle Huseman (EIRHA), Chandra Ravada (ECIA) & Tricia Wagner (RTA)

**Introductions & Agency updates:**

Margee Woywood, Goodwill – working from home, providing essential services to those in their site-based home/apts, but hourly service for those living with family and community outings are on hold. Stores will open as Gov. opens areas, three are open on limited basis but Dubuque is closed until region opens up.

Dave Baker, Chair Dbq County Supervisors/ RTA Board Member – wanted to be a part of the TAG to learn more about the RTA. Felt that we will find volunteers to lead our group when some of our regulars are in attendance. Technical committee has a good framework, and will be a work in progress.

Lori Anderson, DCSD – on voluntary status, only providing resources and packets and online opportunity for students. Waiting for June 1 to determine what can do for summer. Except to have extended school year services for students who were determined eligible before school closure happened. Preparing for August, two plans, one face to face and virtual.

Carol Gebhart, Opening Doors – painting the shelter and other fixer uppers anticipating that when restrictions are lifted and landlords can evict and utilities can be shut off, they will be slammed.

Ann Morris, Crescent Community Health – open and doing all behavioral health services through telehealth, 80-90% non-urgent through telehealth as well. dental very urgent care only. Have a drive through lab for lab work. Still in need of transportation for clients, particularly to Iowa City.

Jake Ironside, The Jule – reduced schedule, fixed route only running until 6pm. Ridership down to about 1/3 of normal. Everyone working from home and doing what they can.

Michelle Huseman, EIRHA – trying to navigate virtual inspections, public housing move ins and exits. Trying to get resources out to tenants on regular basis, and wants to give them a transit update as soon as possible. Curious about the county funding free and reduced flyer.

RTA update – Operating during normal business hours. Dispatch has reduced hours 9AM-3PM. Ridership down, a lot of drivers not working right now, but we do have some drivers available.

Agenda item #1: TAG structure – reviewed PPT explaining technical committee.

- Missing reps from Hospitals and Economic Development, please help recruit. Give RTA your feedback on our services, and suggest ways we can improve and be active in designing and implementing projects. Approve and support grants to fund the identified and approved projects.
- Send Tricia agenda items! Your meeting, Tricia will facilitate and send out meeting invites, and minutes but this is your committee and your meetings and we want you driving it.
- Need to identify a Chair & Vice Chair (Agenda item #2). Chair to lead the meetings, and keep everyone on task. Missing a few regular members today, so will postpone this until next meeting.
- Everyone will need to identify a proxy, and at least one of you will be asked to attend the meetings. We want representation from every group at every meeting.
- Tricia will send out a meeting reminder via Email and updated Calendar invite the week before with minutes, agenda and packet, and another email reminder the day before the meeting.
- Tricia will create a formal list of Technical Committee members to share with everyone.

Agenda item #3: Update on Coordination Project – GPS Ap, Updated Website, Portal. Grants applied for: MFA FTA grant (award announcement spring 2020), DRA grant (on hold due to COVID), and AIM FTA grant due May 18<sup>th</sup>. We are searching for a tech developer to design and build these solutions.

Agenda item #4: Service Improvement Plan – reviewed free and reduced rates with County funding.

Agenda item #5: TAG schedule of meetings 2020 – all members may attend meetings in other counties. Combined December 2<sup>nd</sup> meeting was based on RTA Board meeting held earlier that morning at ECIA. Final Board approval on 5/12 on combined December meeting date. (enclosure)

Agenda item #7: Very little ridership due to COVID, so RTA doing meal deliveries in all three counties in partnership with NEIAAA. Partnering with Pay it Forward non-profit in Delaware County. They are putting together online grocery orders at Fareway and we are offering to bring those who qualify to come and pick up their order curbside. RTA also offered to deliver groceries if they find they have that need.

**Next meeting:** Tuesday, August 4, 2020