

Transit Action Group (TAG)  
Thursday, May 7, 2020 11am-1pm  
ECIA Zoom Meeting

Meeting Minutes

**Present:** Sally Davies (Clover Ridge), Stephanie Sagers (JCEA), Carolyn Schaefer (ITP), Ted Strait (Farmers Market), Mike Steines (JC Board of Supervisors), Ronelle Clark (ONV), Angela Martensen (ITP), Danielle Kopf (ITP), Michelle Huseman (EIRHA), Chandra Ravada (ECIA) & Tricia Wagner (RTA)

**Introductions & Agency updates:**

Sally Davies, Clover Ridge - no updates, but all is going well.

Mike Steines, Chair JC Board of Supervisors – Courthouse opening on limited appointment type basis possibly on June 1<sup>st</sup>.

Ted Strait, Farmers Market Manager – (Agenda item #5) Market opening May 19<sup>th</sup>. Face masks and social distancing required, no onsite food ordering consumption and a whole lot more rules. Ted and Tricia will go on Just Talk radio again this year to promote free rides. Need to make sure we credit Maquoketa Community Services for the free RTA rides in all advertising.

Carolyn Schaefer, Community Integration Coordinator ITP – Homebased program running as normal with restrictions. Employment services, people in the group settings are not coming to the recycling center to work per Governor's restrictions. But they will have opportunity to work as part of the new car freshener contract. So those who have been working at the recycling center will still have a place of employment when they return. Sewing operations is still up and running, slowed down because many can't come in and sew, but have new marketing and going digital soon. Still have some clients working in the community, so still have a job coach going out and checking on them.

Stephanie Sagers, Office Manager JCEA – County received CDBG grant to do some extension of services.

Angela Martensen, Supervisor Day Services ITP – still providing some dayhab services inside the homes to keep them busy and occupied. Hoping to get up and running as normal as soon as possible.

Ronelle Clark, ONV – they work to align different programs for hard-working low-income residents of Jackson County. Right now, they are continuing their low-income energy assistance program and wrapping up the income-tax preparation program. Very excited to hear more about RTA's free and reduced rates!

Danielle Kopf, Day Services ITP – works with Angie Martensen, attends all meetings and writes up the plans. Works as a team with Angie.

RTA update – (Agenda item #7):

- Very little ridership due to COVID, so RTA doing meal deliveries in all three counties in partnership with NEIAAA. Partnering with Pay it Forward non-profit in Delaware County. They are putting together online grocery orders at Fareway and we are offering to bring those who qualify to come and pick up their order curb side. RTA also offered to deliver groceries if they find they have that need.

Agenda item #1: TAG structure – reviewed PPT explaining technical committee.

- Missing reps from Maquoketa Hospital and Schools, please help recruit. Give RTA your feedback on our services, and suggest ways we can improve and be active in designing and implementing projects. Requested for Tricia to send out PPT for roles and responsibilities to help in recruiting members.
- Send Tricia agenda items!
- Tricia will send out a meeting reminder via Email and updated Calendar invite the week before with minutes, agenda and packet, and another email reminder the day before the meeting.
- Need to identify a Chair & Vice Chair (Agenda item #2). Chair to lead the meetings, and keep everyone on task. Suggested to add reps from school district in both Bellevue and Maquoketa, to include the county. Everyone needs to identify one member and at least one proxy for their organization.
- Carolyn suggested to add a case manager from MCO's to the TAG. Has someone in mind!

Agenda item #3: Update on Coordination Project – GPS Ap, Updated Website, Portal. Grants applied for: MFA FTA grant (award announcement spring 2020), DRA grant (on hold due to COVID), and AIM FTA grant due May 18<sup>th</sup>.

Agenda item #4: Service Improvement Plan – reviewed free and reduced rates with County funding. Requested we monitor to make sure teens age 13-15 aren't taking advantage of it.

Agenda item #6: TAG schedule of meetings 2020 – all members may attend meetings in other counties. Board approval on 5/12 on combined December meeting date. (enclosure)

Group agreed it would be helpful to have meeting minutes sent out within a week of the meeting to share with others, and again a week before the next meeting with the upcoming meeting agenda.

Group agreed to wait on deciding on Chair/Vice Chair until we have the additional two members.

Group wants to tackle the perception that RTA is only for the elderly.

**Next meeting:** Thursday, August 6, 2020